



1999 DEC -8 AM 9 51

*Barbara Middleton*

BARBARA MIDDLETON  
COUNTY CLERK POLK CO

**NOTICE OF MEETING OF THE**

**COMMISSIONERS COURT OF POLK COUNTY, TEXAS # 120**

Notice is hereby given that a Regular meeting of the above named Commissioners' Court will be held on Tuesday, December 14, 1999 at 10 00 a m in the County Courthouse, Livingston, Texas, at which time the following subjects will be discussed, to wit

**SEE ATTACHED AGENDA**

Dated Wednesday, December 8, 1999

Commissioners' Court of Polk County, Texas

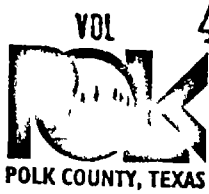
By *John P. Thompson*  
John P. Thompson, County Judge

I the undersigned County Clerk, do hereby certify that the above Notice of Meeting of Polk County Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said notice in the County Courthouse of Polk County, Texas, at a place readily accessible to the general public at all times on Wednesday, December 8, 1999, and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting

Notice filed, Wednesday, December 8, 1999

Barbara Middleton, County Clerk

By *Norris Clift, deputy clerk*



# COMMISSIONERS COURT AGENDA

for TUESDAY - DECEMBER 14, 1999 - 10 00 A M

## CALL TO ORDER

- 1 WELCOME - Public Comments
- 2 INFORMATIONAL REPORTS
- 3 CONSIDER APPROVAL OF MINUTES for meeting of November 23 1999

## NEW BUSINESS

- 4 CONSIDER ANY/ALL NECESSARY ACTION PERTAINING TO BID #2000-02  
Purchase of two maintainers with sale/trade of two used maintainers Pct 1
- 5 CONSIDER ANY/ALL NECESSARY ACTION PERTAINING TO BID #2000-03  
Purchase of tractor with boom mower and sale/trade of used tractor/mower Pct 1
- 6 CONSIDER APPROVAL OF OPTIONAL PUBLIC OFFICIALS COVERAGE FOR  
DISTRICT ATTORNEY
- 7 CONSIDER APPROVAL TO PURCHASE MAINTENANCE AGREEMENT FOR  
NEW LANDFILL EQUIPMENT
- 8 SET 2000 COUNTY HOLIDAY SCHEDULE
- 9 CONSIDER AUTHORIZING DEVELOPMENT OF MASTER PLAN FOR THE  
COUNTY OWNED BUILDING CURRENTLY UTILIZED AS HOSPITAL

## CONSENT AGENDA ITEMS

- 10 CONSIDER APPROVAL OF BUDGET AMENDMENTS
- 11 CONSIDER APPROVAL AND PAYMENT OF BILLS (by Schedule)
- 12 CONSIDER APPROVAL OF PERSONNEL ACTION FORMS

## EXECUTIVE SESSION

(State time beginning)

As authorized by the Texas Open Meetings Act as amended Government Code Chapter  
551 Subchapter D Section 551 071 and 551 072

- *Receive advice of legal counsel*
- *Discuss Real Estate*

(State time ending)

## ADJOURN

Next regularly scheduled meeting - December 28 1999 10 00 a m

FILED AND RECORDED  
 OFFICIAL PUBLIC RECORDS  
 POLK



1999 DEC 10 PM 4 38

ADDENDUM TO

NOTICE OF MEETING # 120

*Barbara Middleton*

BARBARA MIDDLETON  
 COUNTY CLERK POLK CO

COMMISSIONERS COURT OF POLK COUNTY, TEXAS

THE FOLLOWING WILL SERVE TO AMEND THE AGENDA OF THE COMMISSIONERS COURT MEETING SCHEDULED FOR DECEMBER 14, 1999 AT 10 00 A M

**AMEND ITEM #9 TO READ.**

- 9 Consider any/all necessary action pertaining to development of Master Plan for remodeling and expansion of administrative and judicial facilities and Historic Courthouse Master Plan

**ADD.**

- 13 Consider any/all necessary action pertaining to county's portion of litigation settlement as result of suit against Polk Central Appraisal District
- 14 Consider approval to issue time warrant for the purchase of Road and Bridge, Pct 3 maintainer (with trade-ins) (Bid #99-20) in an amount not to exceed \$80,000 00 with a maturity not to exceed five years and an interest rate not to exceed 5 5%
- 15 Consider approval to issue time warrant for the purchase of Road and Bridge, Pct. 4 maintainers (with trade-ins) (Bid #99-16 & Bid #2000-01) in an amount not to exceed \$113,000 00 with a maturity not to exceed five years and an interest rate not to exceed 5.5%
- 16 Consider approval of Pct. 4 request for permanent road fund expenditures.

Posted on Friday, December 10, 1999

Commissioners' Court of Polk County, Texas

By

*John P. Thompson*

John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of Polk County Commissioners Court, is a true and correct copy of said Notice and that I posted a true and correct copy of said notice at the door of the County Courthouse of Polk County, Texas, at a place readily accessible to the general public at all times on Friday, December 10, 1999 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting

Dated Friday, December 10, 1999

Barbara Middleton, County Clerk

By

*Barbara Middleton*

VOL

45 PAGE 1118

STATE OF TEXAS }

DATE DECEMBER 14, 1999

COUNTY OF POLK }

“REGULAR” CALLED MEETING  
All members Present

“COMMISSIONERS COURT”

BE IT REMEMBERED ON THIS THE 14<sup>th</sup> DAY OF DECEMBER, 1999  
THE HONORABLE COMMISSIONERS COURT MET IN “REGULAR”  
CALLED MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS  
PRESENT TO WIT

JOHN P THOMPSON, COUNTY JUDGE, PRESIDING  
B E Slim SFFIGHTS COUNTY COMMISSIONER PCT#1, BOBBY SMITH  
COUNTY COMMISSIONER PCT#2, JAMES J “Buddy” PURVIS COUNTY  
COMMISSIONER PCT #3, R R “Dick” HUBERT COUNTY COMMISSIONER  
PCT#4 BARBARA MIDDLETON COUNTY CLERK & BILL LAW COUNTY  
AUDITOR THE FOLI OWING AGENDA ITEMS, ORDERS, AND DECREES  
WERE DULY HAD, CONSIDERED & PASSED

1 WELCOME & CALLED TO ORDER BY JUDGE JOHN P THOMPSON  
AT 10 00 A M

REV ROYCE PENNINGTON (Semi Retired Minister) DELIVERED THE  
OPENING PRAYER

PUBLIC COMMENTS None

2 INFORMATIONAL REPORTS

A Jay Barbee, Environmental Officer gave a report on our roadways being clean  
B Commissioner Speights reported on the Bridge at Big Thicket Lake Estates He  
said it should be completely finished by January, 2000

C Judge Thompson read the “Resolution” recognizing the contribution of the  
Sidney Smith Family, during the Official Dedication of the Courthouse  
Gazebo on Sunday afternoon at 3 00 PM  
Motioned by Bobby Smith, seconded by B E ‘Slim’ Sleights to approve the  
Resolution recognizing the Smith Family  
All Voting Yes

D Marion Smith, Tax Assessor Collector/Voter Registrar reported that new Voter  
Registration cards will be sent out this week for the 2000 2001 voting years

E Barbara Middleton, County Clerk recognized Doris & Linda (her staff members)  
For attending the 45<sup>th</sup> Annual Conference on Vital Statistics in Austin, Dec 5 7th  
Their Office was awarded the “Annual Five Star Award” for excellence in reporting  
and duties as the official Polk County Vitals Registrar She thanked all of the  
other Polk County Offices & Agencies for all their help in achieving this award  
(1998 & 1999) for the last two years

3 MOTIONED BY R R "Dick" HUBERT, SECONDED BY B E "Slim" SPEIGHTS, TO APPROVE MINUTES FOR MEETING OF NOVEMBER 23, 1999, WITH NOTED CORRECTIONS  
ALL VOTING YES

4 MOTIONED BY B E "Slim" SPEIGHTS, SECONDED BY BOBBY SMITH, AWARD BID #2000-02 TO MUSTANG TRACTOR, FOR PRECINCT #1, PURCHASE OF TWO (2) 135H MAINTAINERS, WITH SALE/TRADE IN OF TWO USED MAINTAINERS, FOR \$ 130,700 00(Including Pay-off of used equipment)  
Time warrant will be discussed next Court meeting December 28<sup>th</sup>  
ALL VOTING YES

5 MOTIONED BY B E "Slim" SPEIGHTS SECONDED BY BOBBY SMITH, AWARD BID #2000-03 TO FISH & STILL EQUIPMENT CO,INC FOR PRECINCT #1, PURCHASE OF TRACTOR WITH BOOM MOWER (with option package) For \$55,775 00, WITH \$7500 00 TRADE IN OF USED TRACTOR/MOWER  
ALL VOTING YES

6 MOTIONED BY BOBBY SMITH, SECONDED BY R R "Dick" HUBERT, APPROVAL OF OPTIONAL PUBLIC OFFICIALS COVERAGE FOR DISTRICT ATTORNEY - JOHN HOLLEMAN  
ALL VOTING YES (SEE ATTACHED)

7 MOTIONED BY BOBBY SMITH, SECONDED BY B E "Slim" SPEIGHTS, APPROVAL TO PURCHASE MAINTENANCE AGREEMENT FOR NEW LANDFILL EQUIPMENT, MUSTANG-CATAPILLAR EQUIPMENT FOR ONE YEAR  
ALL VOTING YES (SEE ATTACHED)

8 MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J 'Buddy' PURVIS, TO SET YEAR - 2000 COUNTY HOLIDAY SCHEDULE, with optional day July 3<sup>rd</sup>

VOTES RECORDED AS FOLLOWS (SEE ATTACHED)  
Judge Thompson Yes  
Comm Speights Yes  
Comm Smith Yes  
Comm Purvis Yes  
Comm Hubert No

9 MOTIONED BY BOBBY SMITH, SECONDED BY R R "Dick" HUBERT, APPROVE HIRING THE FIRM OF BROOKS CORONADO (FOR PROFESSIONAL SERVICES) PERTAINING TO DEVELOPMENT OF MASTER PLAN FOR REMODELING AND EXPANSION OF ADMINISTRATIVE AND JUDICIAL FACILITIES AND HISTORIC COURTHOUSE MASTER PLAN, INCLUDING CONSULTATION WITH COST ADVISOR REGARDING A GENERAL REVIEW OF THE COUNTY OWNED BUILDING CURRENTLY UTILIZED AS HOSPITAL  
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10 MOTIONED BY BOBBY SMITH SECONDED BY R R "Dick" HUBERT,  
TO APPROVE BUDGET AMENDMENTS #1999-29 & #2000-05  
ALL VOTING YES (SEE ATTACHED)

11 MOTIONED BY JAMES J "Buddy" PURVIS, SECONDED BY BOBBY SMITH,  
APPROVAL AND PAYMENT OF BILLS (By schedule) plus addendum  
ALL VOTING YES (SEE ATTACHED)

DATE	AMOUNT	CHECK NUMBERS
11 23 1999	179 207 73	145889 145902
11 23 1999	12 241 70	145903 145910
11 23 1999	59,364 65	145911 145921
11 24 1999	10 265 81	145922 146042
11 30 1999	2 270 00	Texpool (Investment)
11 30 1999	19,126 66	Cks#507 510 & #257 260
11 30 1999	148,722 77	146043 146048
12 02 1999	26,566 34	146052 146059
12 06 1999	200 000 00	Electronic (Texpool)
12 07 1999	31,303 96	146060 146218
12 07 1999	5,000 00	146219
12 08 1999	281,444 64	146220 146431
12 09 1999	6 00	Void Check#144184
12 09 1999	00	Journal Entries
12 09 1999	56,363 76	Electronic (Fed WH)
12 09 1999	177,616 80	146432 146446
Add 12 10 1999	114 08	Void Ck#144010
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APPROVAL TO ISSUE TIME WARRANT FOR THE PURCHASE OF ROAD &  
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BID #2000-01, IN AN AMOUNT NOT TO EXCEED \$113,000 00 WITH A  
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APPROVAL OF PRECINCT #4 PERMANENT ROAD FUND EXPENDITURES,  
IN THE AMOUNT OF \$36,760 00  
ALL VOTING YES (SEE ATTACHED)

RECESS REGULAR SESSION AT 10 58 A M (BREAK)

RECONVENE EXECUTIVE SESSION \* at 11 14 A M

As authorized by the Texas Open Meetings Act, as amended, Government Code,  
Chapter 551, Subchapter D, Section 551 072

\* Receive advice of legal council

\* Discuss Real Estate

EXECUTIVE SESSION - ENDED AT 11 27 A.M

RECONVENE INTO OPEN SESSION



17 MOTIONED BY R R "Dick" HUBERT, SECONDED BY B E "Slim" SPEIGHTS,  
TO ADJOURN COURT THIS 14<sup>th</sup> DAY OF DECEMBER AT 11 28 A.M  
ALL VOTING YES

  
\_\_\_\_\_  
JOHN P. THOMPSON, COUNTY JUDGE

ATTEST

  
\_\_\_\_\_  
BARBARA MIDDLETON, COUNTY CLERK

C \WP51\COMMCRT9\DEC14 WPD

VOL

45 PAGE 1124

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TO ADJOURN COURT THIS 14<sup>th</sup> DAY OF DECEMBER AT 11 28 A.M  
ALL VOTING YES

  
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JOHN P THOMPSON, COUNTY JUDGE

ATTEST

  
\_\_\_\_\_  
BARBARA MIDDLETON, COUNTY CLERK

C \WP51\COMMCRT9\DEC14 WPD





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#C



**RESOLUTION**

**Recognizing the Contribution of the  
Sidney Smith Family**

**WHEREAS**, Sidney and Edythe Ann Smith, through the Smith Family Foundation, have contributed to the beautification of the Courthouse Square with the construction and landscaping of a gazebo, bequeathed for the use and benefit of the Citizens of Polk County, and

**WHEREAS**, this generous gift exemplifies the Smith Family's deep community involvement and their commitment to the development and growth of our area, and

**WHEREAS**, the Gazebo, in the beautiful setting in which it has been constructed, will long stand as a tribute to the Smith Family and as a source of enjoyment and community pride for the people of Polk County

**NOW, THEREFORE, BE IT RESOLVED**, that I, John P Thompson, County Judge of Polk County, Texas, and we, the Commissioners of Polk County, do hereby enter this Resolution into the official record of the Court, in recognition of the contribution made by the Sidney Smith Family and as an expression of the Community's gratitude for the gift they have bestowed to us all

John P Thompson  
County Judge, Polk County, Texas

B E "Slim" Speights  
Commissioner, Precinct 1

Bobby Smith  
Commissioner, Precinct 2

James J "Buddy" Purvis  
Commissioner, Precinct 3

R R. "Dick" Hubert  
Commissioner, Precinct 4

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Item #7



Mustang



12600 NW Freeway Houston TX 77040

Preventive Maintenance Agreement

Customer Polk Co Solid Waste

Date 12/09/99  
~~10-9-99~~

Equipment Covered

Model 135H	S/N	Hours
Model Terex	S/N	Hours
Model	S/N	Hours
Equipment location Polk County Waste		

Duration of Agreement

1 yr

Cost of Agreement:

Billed by service performed

Model	PM I	PM II	PM III	PM IV
135H	446 <sup>00</sup>	742 <sup>00</sup>	897 <sup>00</sup>	1405 <sup>00</sup>
Terex	505 <sup>00</sup>	820 <sup>00</sup>	1487 <sup>00</sup>	2167 <sup>00</sup>

Travel per Trip

Or:

Per Call Pricing-same amount for each PM service level \*

Model	Cost per Service
_____	_____
_____	_____
_____	_____

Travel per Trip

\*Per Call Pricing available only on new machines or after having performed a PMIV



12800 NW Freeway Houston, TX 77040

*Handwritten signature*



### Preventive Maintenance Agreement

Customer Polk Co Solid Waste

Date. ~~6-8-99~~ 12/09/99

Equipment Covered

Model EL240	S/N	Hours
Model D8K	S/N	Hours
Model D6H	S/N	Hours

Equipment Location Polk Co Waste

Duration of Agreement 1 year

Cost of Agreement:

Billed by service performed

Model	PM I	PM II	PM III	PM IV
<u>EL240</u>	<u>455<sup>00</sup></u>	<u>642<sup>00</sup></u>	<u>727<sup>00</sup></u>	<u>1336<sup>00</sup></u>
<u>D8K</u>	<u>490<sup>00</sup></u>	<u>744<sup>00</sup></u>	<u>1227<sup>00</sup></u>	<u>1786<sup>00</sup></u>
<u>D6H</u>	<u>426<sup>00</sup></u>	<u>586<sup>00</sup></u>	<u>1078<sup>00</sup></u>	<u>1347<sup>00</sup></u>

Travel per Trip \_\_\_\_\_

Or:

~~Per Call Pricing-same amount for each PM service level \*~~

Model	Cost per Service
_____	_____
_____	_____
_____	_____

~~Travel per Trip \_\_\_\_\_~~

\*Per Call Pricing available only on new machines or after having performed a PMIV.



Dealer Responsibilities: Mustang Tractor will provide all labor, parts, fluids, and grease for the 250, 500, 1000, and 2000 hour service intervals as outlined in the Caterpillar Lubrication and Maintenance Guide. In addition to the recommended services the primary air filter will be replaced at 250 hours and the secondary air filter replaced at 500 hours. Scheduled oil sampling will be performed on the engine every 250 hours and the other components every 500 hours. Does not include engine valve adjustments, cab filters, or changing oil in collet type lower bucket pins. Travel and mileage charged from Mustang Tractor and Equipment Co., Inc. located at 12800 N W Freeway Houston, TX

Customer Responsibilities: Customer should make equipment available for scheduled preventive maintenance during normal working hours or as determined by customer and Mustang.

For maximum life and lowest operating cost of machine, customer should perform the daily and weekly lubrication and inspections as outlined in the Caterpillar Lubrication and Maintenance Guide.

Customer should provide service meter hours to Mustang Tractor on a weekly or biweekly basis. Mustang Tractor will not be held responsible for any problems resulting from lack of maintenance if customer does not report machines hours in a timely manner.

Exclusions. Any repairs other than routine preventive maintenance as outlined in the respective Caterpillar Lubrication and Maintenance Guide

Recommended By Steve Fleming  
Parts and Service Solutions

Approved By [Signature]  
Authorized Signature

Contact Name: James Richardson

Contact Phone # 409 327-6829

Fax # 409-398-2848

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Item #8

POLK COUNTY, TEXAS

## 2000 - HOLIDAY SCHEDULE - 2000

County business offices will be closed in observance of ,

*New Year's Day (approved in 1999 Schedule) on Friday, December 31, 1999*

Martin Luther King Day	Monday, January 17, 2000
President's Day	Monday, February 21, 2000
Good Friday	Friday, April 21, 2000
Memorial Day	Monday, May 29, 2000
Independence Day	Monday, July 3, 2000 Tuesday, July 4, 2000
Labor Day	Monday, September 4, 2000
Columbus Day	Monday, October 9, 2000
Veterans Day	Friday, November 10, 2000
Thanksgiving	Thursday, November 23, 2000 Friday, November 24, 2000
Christmas	Monday, December 25, 2000 Tuesday, December 26, 2000
New Year's Day	Monday, January 1, 2001

(Approved by the Polk County Commissioners Court at a regular session held December 14 1999)

Item #9

**BROOKS • CORONADO ASSOCIATES**

ARCHITECTURE PROJECT MANAGEMENT INTERIOR DESIGN

December 15 1999

COPY

Mr John P Thompson  
County Judge  
Polk County  
County Courthouse  
Livingston, TX 77351

RE Master Plan for Remodeling and Expansion of Administrative and Judicial Facilities  
and  
Historic Courthouse Master Plan, Polk County

Dear Judge Thompson

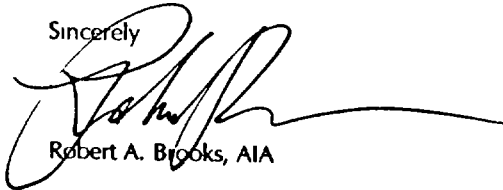
In accordance with action taken by Commissioners Court on December 14 1999 I am pleased to forward this letter to serve as the contractual agreement between Polk County and Brooks • Coronado Associates, Inc. for the above project.

In addition to those services outlined in the proposal of October 13, 1999, the Master Plan for Remodeling and Expansion of Administrative and Judicial Facilities will be expanded to include an evaluation of the existing hospital building for potential use in satisfying the County's facility needs. We will address the feasibility of remodeling the hospital as would be necessary to serve new functions, and the construction cost implications of that work. This will not include a detailed evaluation of the hospital's engineering systems.

As approved by Commissioners Court the cost of this additional work will be \$7,500 00, bringing the fee for the Administrative & Judicial Master Plan to \$50 000 00. The Historic Courthouse Master Plan remains as proposed at a fee of \$31 500 00. Total fees will be \$81,500 00.

We anticipate getting started in early January 2000. Please return one signed copy of this letter to our office.

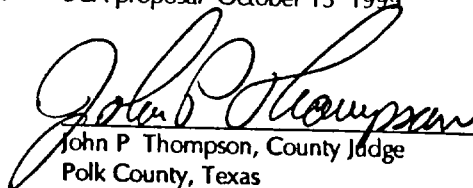
Sincerely



Robert A. Brooks, AIA

Attachment BCA proposal October 13 1999

AGREED



DATE 12/17/99  
John P. Thompson, County Judge  
Polk County, Texas

**BROOKS • CORONADO ASSOCIATES**

ARCHITECTURE PROJECT MANAGEMENT INTERIOR DESIGN

---

October 13, 1999

Mr John P Thompson  
County Judge  
Polk County  
County Courthouse  
Livingston, Texas 77351

RE Master Plan for Remodeling and Expansion of Administrative & Judicial Facilities  
and  
Historic Courthouse Master Plan  
Polk County

Dear Judge Thompson

We are pleased to submit this proposal for development of a master plan for Polk County's administrative and judicial facilities, and a master plan for rehabilitation of the historic courthouse

**Master Plan for Remodeling and Expansion of Administrative & Judicial Facilities**

Our original labor estimate for the overall master plan has been revised to include an evaluation of the mechanical, electrical, plumbing, security and life safety systems of the existing courthouse. We had neglected to include this in the preliminary material that I reviewed with you June 28, 1999. Even though such an analysis is somewhat more detailed than the other aspects of a master plan, it is important to understand the condition of these systems because of their potential impact on the project budget that will be developed as a part of the master plan. This evaluation is also needed to meet the requirements of an Historic Courthouse Master Plan.

Attached is a list of the tasks that will be carried out as a part of this assignment. While some tasks will be concurrent with others, the listing is generally in chronological order. These tasks form the basis of our fee estimate, which is also attached.

We propose to carry out this master plan for a lump sum fee of \$42,500 plus normal reimbursable expenses (reproductions, mileage, photography, long distance communication, postage, deliveries and renderings). Reproduction of reports and drawings may constitute the largest portion of these expenses, but will depend upon the type and quantity of master plan report desired by the County.

**Historic Courthouse Master Plan**

Mr F Lawrence Oaks, Executive Director of the Texas Historical Commission, has discussed with me the current thinking on the master plan requirements to support an application for funds under the Texas Historic Courthouse Preservation Program. The tasks listed on our attached document, *Historic Courthouse Master Plan*, are verbatim from the THC draft of the master plan requirements as of September 14, 1999.



Judge John Thompson  
October 13 1999  
Page 2


As you can see this is a substantial amount of work that would not normally be a part of the type of master plan that you originally discussed. Some of the tasks required by the Texas Historical Commission will be carried out as a part of the primary master plan, and this is reflected in the fee estimate. We have attached our fee estimate which also shows our assumption of participation by the County and the Polk County Heritage Society in certain tasks.

We propose to carry out the Historic Courthouse Master Plan, accordingly to the draft requirements of the Texas Historical Commission as of 9/14/99 for a lump sum fee of \$31,500, plus normal reimbursable expenses as discussed above.

Our firm has been involved in the development of the new hospital in Livingston for a number of years. It took many years for the leaders of the Livingston area to find the right formula to assure the construction and operation of a true community hospital, and we have greatly enjoyed the opportunity to help bring those dreams into reality. We look forward to assisting Polk County in addressing the need for its administrative and judicial facilities, and pledge the same quality of professionalism and responsive service that we have provided for Memorial Medical Center - Livingston.

As always I am available to discuss this proposal in Livingston at your convenience.

Sincerely,



Robert A. Brooks, AIA

Attachments

**BROOKS • CORONADO ASSOCIATES**ARCHITECTURE PROJECT MANAGEMENT INTERIOR DESIGN

---

**Master Plan for Remodeling and Expansion of Administrative & Judicial Facilities  
Polk County  
Livingston, Texas**

June 28, 1999

**Organizing the Project, Getting Started**

- 1 Tour and photo existing facilities, collect existing drawings and other information, establish planning year and growth parameters for master planning.
- 2 Formulate planning process and determine Polk County (PC) representatives to be involved
- 3 Develop background site and floor plans from existing information and verify existing departmental areas on site

**Master Plan Programming, Determining the Facilities Needed**

- 4 Develop Programming questionnaire
- 5 Evaluate courthouse MEP, structural, security and life safety systems.
- 6 Conduct Planning Process Workshop and distribute questionnaire
- 7 Review and summarize questionnaire responses.
- 8 Interview department heads and judges.
- 9 Coordinate and summarize questionnaire and interview material
- 10 Develop departmental space requirements for planning year
- 11 Review space requirements with PC representatives.

**Physical Master Planning**

- 12 Develop Master Plan options.
- 13 Assist Construction Manager in development of order-of magnitude budgets.
- 14 Review Master Plan options with PC representatives and select preferred option for development.
- 15 Develop preferred Master Plan option site plan, floor plans (dept. areas only), massing elevations sketches.
- 16 Assist Construction Manager in development of refined budget for Master Plan
- 17 Develop justification-of need document.
- 18 Present justification of need and master plan to Commissioners Court.

**Master Plan for the Remodeling and Expansion of County Administrative and Judicial Facilities  
Polk County  
Livingston, Texas**

**LABOR ESTIMATE**

	Brooks Coronado Personnel						Total Hours	Day Trips	Estd Consultant Expense
	BB	HC	TF / AL	BW	SB	TC			
	130	112	46	40	110	50			
1	6		8				#1	14	
2	2						#1	2	
3		4	24	24			#2	52	
4	2					2		4	
5	2	8	8				#3	18	6 000
6	4						#4	4	
7	4		8			2		14	
8	16		16				#5 #6	32	
9	2		8			4		14	
10	8		12					20	
11	8							8	
12	8	4			40		#7	52	
13	8	4						12	800
14	8				8		#8	16	
15	8				32			40	
16	2	2						4	400
17	12					4		16	
18	4				4		#9	8	
<b>Total Hours</b>	<b>104</b>	<b>22</b>	<b>84</b>	<b>24</b>	<b>84</b>	<b>12</b>		<b>330</b>	<b>\$ 7,200</b>
<b>Contingency @ 10%</b>	<b>10</b>	<b>2</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>1</b>		<b>33</b>	<b>720</b>
	<b>114</b>	<b>24</b>	<b>92</b>	<b>26</b>	<b>92</b>	<b>13</b>		<b>363</b>	<b>\$ 42,425</b>

**BROOKS • CORONADO ASSOCIATES**

ARCHITECTURE PROJECT MANAGEMENT INTERIOR DESIGN

**Historic Courthouse Master Plan  
Texas Historical Commission  
Polk County  
Livingston, Texas**

**October 13, 1999**

**Introduction**

- 1 Executive Summary
- 2 Statement of goals and purpose
- 3 Methodology used for master plan development.
- 4 Identification of master plan participants.

**Historical and Architectural Development**

- 5 List all previous county courthouses and related buildings (jails annexes storage buildings, etc.)
- 6 Record significant historical events that occurred at current courthouse or on grounds.
- 7 Provide documentation for existing building(s) in its original condition including original drawings and historic photographs, if available, narrative physical description and information on the architect and contractor. If original drawings are not available produce detailed measured drawings showing original plans and elevations.
- 8 Document later modifications with a narrative description and annotated drawings including dates for the alterations and historic photographs, if available
- 9 List the building's historic designations and deed covenants as applicable

**Evaluation of Existing Conditions**

- 10 Evaluate the conditions on the site
  - A Develop a site plan showing adjacent buildings, vegetation and site furnishings.
  - B Provide a narrative and/or graphic condition assessment of site drainage, vegetation, vehicular and pedestrian circulation parking, public spaces, lighting, utilities and archeologically sensitive areas.
- 11 Evaluate the building(s) conditions.
  - A. Annotate floor plans and elevations as required to provide basic information about the building(s)
  - B Produce a narrative description and condition assessment of architectural features such as roof and roof drainage systems, tower or cupola (if any), masonry, doors and windows, porches or arcades (if any), metal hardware and accessories lighting, interior wall floor and ceiling finishes, millwork, stair elements and architectural furnishings. The building interior should be inventoried on a room by room basis. Information should be keyed to photographs or measured drawings.

- C Provide evaluations of building systems by qualified professionals including structural mechanical, electrical plumbing, security and fire protection systems.
- D Describe special conditions or materials that require analysis or testing prior to initiating rehabilitation work and perform these analyses if appropriate, i.e., asbestos testing, lead paint analysis, mortar analysis, etc.
- E Evaluate functional considerations including life/safety issues, compliance with the Texas Accessibility Standards, archival documents and record storage, data processing, communications and acoustics.
- F Describe and evaluate current space use including other county owned or occupied facilities, and develop a projection of future space needs including properties potentially acquired by the county.

#### Rehabilitation Recommendations

- 12 Provide a summary of recommendations for the building(s) and site, prioritized according to need.
- 13 Give detailed recommendations addressing all major building deficiencies, space use, systems upgrades and restoration of significant architectural features and spaces. Provide alternative recommendations where appropriate. Recommendations should be consistent with the *Secretary of the Interior's Standards for Rehabilitation*.
- 14 List items requiring further analysis or testing prior to developing construction documents (hazardous materials, masonry conservation, conservation of decorative finishes, etc.) and the appropriate phase for the testing/analysis to be performed.
- 15 Provide preliminary cost estimates for each recommendation.
- 16 Develop a phased scope of work for courthouse rehabilitation based on the recommended priorities and projected funding availability. Identify potential funding sources for each phase.
- 17 Outline a plan and regular schedule for building maintenance.

#### Required Appendices

- 18 Bibliography
- 19 Endnotes or bibliographic citations for information presented in *Historical and Architectural Development* section.
- 20 Commissioner's Court minutes as appropriate.
- 21 Historic photos and plans.
- 22 Previous plans or studies of courthouse (may be an attachment or separate volume).
- 23 Reports prepared by consultants or testing agencies (may be attached separately).
- 24 *The Secretary of the Interior's Standards for Rehabilitation*.
- 25 Deed covenants, if applicable.
- 26 Section 442.008 of the Texas Government Code concerning county courthouses.
- 27 Section 442.006 of the Texas Government Code concerning Recorded Texas Historic Landmarks, if applicable.

Historic Courthouse Master Plan  
Polk County  
Livingston, Texas

LABOR ESTIMATE.

	County or Heritage Society	Brooks Coronado Personnel						Total Hours	Day Trips	Est'd Consultant Expense
		BB	HC	TF / AL	BW	SB	TC			
<b>Tasks per "Recommended Outline for Historic Courthouse Master Plan (Draft)" Texas Historical Commission</b>										
I Introduction										
A Executive Summary		2					3			
B Statement of goals and purpose		2					3			
C Methodology used for master plan development		2					3			
D Identification of master plan participants		1					1			
<b>II Historical and Architectural Development</b>										
A List of all previous county courthouses and related bldgs	HS	1					0.5	15		
B Record of significant historical events at current courthouse and on grounds	HS	1					0.5	15		
C Documentation of existing bldg in original condition dwgs		4	2	8			14	#1		
D Documentation of later modifications w/ narrative description and annotated drawings w/ historic photos	Cty & HS	2	1	4			1	8	#1	
E List of building's historic designations and deed covenants	Cty & HS	1					0.5	15		
<b>III Evaluation of Existing Conditions</b>										
A1 Site plan w/ adjacent bldgs vegetation and site furnishings		4	2	8	8		22	#2		
A2 Narrative and/or graphic condition assessment of site drainage vegetation vehicle & pedestrian circulation parking public spaces lighting utilities and archeologically sensitive areas		4		8			1	13	#2	
B1 Annotate floor plans and elevations as req'd to provide basic info about bldg		2		4	4		10			
B2 Narrative description and condition assessment of architectural features (roof tower or cupola masonry doors windows porches arcades metal hardware and accessories lighting interior wall floor and ceiling finishes millwork stairs & architectural furnishings Room-by-room inventory Key info to photos or drawings		8	16	16			1	41	#3	
B3 Evaluate bldg systems structural mechanical electrical plumbing security and fire protection		Performed in Primary Master Plan								
B4 Describe special conditions or materials needing analysis or testing prior to rehab work (hazardous materials structural etc)		1	4				1	6		
B5 Functional evaluation including life safety accessibility archival documents and record storage data prog communications and acoustics		4	8				2	14	#4	

B6	Describe and evaluate current space use including other county owned or occupied facilities project future space needs	1							1											
IV	<b>Rehabilitation Recommendations</b>																			
A	Summary of recommendations for bldg and site prioritized as to need	8	4						1											
B	Detailed recommendations for all major bldg deficiencies space use systems upgrades and restoration of architecturally significant features and spaces consistent with Secretary of the Interior's Standards for Rehabilitation	4	16	16					4											2 000
C	List items requiring further analysis or testing prior to dev't of construction documents (haz mats masonry conservation decorative finishes etc )		2						1											
D	Preliminary cost estimate of each recommendation	8	8																	3 000
E	Develop phased scope of work based on recommended priorities and projected funding availability Identify potential funding sources for each phase	8	4	4	4															
F	Outline a plan and regular schedule for bldg maintenance	8	4	4					1											
V	<b>Required Appendices</b>																			
A	Bibliography																			
B	Endnotes or bibliographic citations for info in section II																			
C	Commissioner's Court minutes as appropriate																			
D	Historic photos and plans																			
E	Previous plans or studies of courthouse																			
F	Consultant or testing agency reports																			
G	Secretary of the Interior's Standards for Rehabilitation																			
H	Deed covenants																			
I	Section 442 008 of Texas Govt Code re county courthouses																			
J	Section 442 008 of Texas Govt Code re Recorded Texas Historic Landmarks if applicable																			

<b>Totals</b>	76	71	72	16	0	27 5	\$ 5,000
<b>Contingency @ 10%</b>	7 6	7 1	7 2	1 6	0	2 7 5	\$ 500
	<b>83 6</b>	<b>78 1</b>	<b>79 2</b>	<b>17 6</b>	<b>0</b>	<b>30 2 5</b>	<b>\$ 5,500</b>

**\$ 31,525**





December 14, 1999


Budget Revision #99-29

POLK COUNTY  
By Bill Law, County Auditor

Fund Account	Description	Increase	Decrease	Comments	Original Budget	Amended Budget	Net Change
010-405-105	Salaries		8 66	Per Glenn Clark	18,238 30	18,229 64	-8 66
010-405-108	Part Time Salaries		201 56	Per Glenn Clark	6,285 14	5,583 58	701 56
010-405-201	Social Security		64 79	Per Glenn Clark	1,894 40	1,829 61	-64 79
010-405-203	Retirement		9 61	Per Glenn Clark	1,114.24	1,424 63	310 39
010-405-427	Travel/Training		26 16	Per Glenn Clark	1,700 00	470 58	1,229 42
010-405-572	Equipment/Furnishings	310 78		Per Glenn Clark	1,750 00	3,049 04	1,299 04
010-409-312	Office Supplies		6 79	Per Shirleen Cowen	66,400 00	59,164 74	7,235 26
010-409-331	Copy/Postage Machine Exp	6 79		Per Shirleen Cowen	46,000 00	47,810 24	1,810 24
010-409-490	Automobile Insurance		62 20	Per Shirleen Cowen	51,855 00	50,626 47	1,228 53
010-409-493	Public Officials Liability	62 20		Per Shirleen Cowen	26,500 00	21,562 20	-4,937 80
010-630-404	Indigent Care	19 378 42		Per Judge Thompson	545,000 00	789,563 60	544,983 00
010-271-000	General Fund Balance		19 378 42	Per Judge Thompson			
015-342-624	Per 1-Road Repair Reimburse	-5,000 00		Per Bill Law	0 00	15,000 00	15,000 00
015-369-300	Culvert/Material Reimburse	-24,727 67	33,777 67	Fema Money/Culvert Reimbursement	0 00	34,742 67	34,742 67
015-370-150	Per 2-Sale of Assets	4,720 00		Per Bill Law	0 00	11,540 00	11,540 00
015-370-200	Per 3-Sale of Assets	21,200 00		Per Bill Law	0 00	61,012 00	61,012 00
015-622-338	Culverts	30 00		Per Commissioner Bobby Smith	10,500 00	17,338 24	6,838 24
015-622-440	Electricity	151 77		Per Commissioner Bobby Smith	2,750 00	1,382 15	1,367 85
015-622-423	Mobile Phone/Pagers		181 77	Per Commissioner Bobby Smith	3,000 00	4,207 05	1,207 05
051-645-420	Telephone Expense		85 14	Per Lezil Myers	1,500 00	1,714 86	214 86
051-645-427	Travel/Training	85 14		Per Lezil Myers	400 00	1,042 34	642 34
Total							
					-45,393.35	19,714.32	

VOI

Corrected by 10/20/00  
a year ago

Approved By: 

December 14 1899

Budget Revision  
#2000-05

POLK COUNTY  
By: Bill Law County Auditor

10/17

Fund Account	Description	Increase	Decrease	Comments	Budget		Net Change
					Original	Amended	
010-499-427	Travel/Training	350 00	350 00	Per Bid Smith	2 500 00	2 150 00	350 00
010-499-481	Dues			Per Bid Smith	700 00	1 050 00	350 00
010-512 572	Equipment/Furnishing	3 500 00		Per Commissioners Court	1 500 00	5 000 00	3 500 00
010-271-000	General Fund Balance		3 500 00	Per Commissioners Court			
010-552 300	Uniforms	12 77		Per Bill Cunningham	0 00	152 77	152 77
010-552-427	Travel/Training		12 77	Per Bill Cunningham	500 00	487 23	12 77
010-560-450	Reim Ins Vehicle Repairs	1 208 46		Check from TAC	0 00	1 208 46	1 208 46
010-342-600	Insurance Claims	1 208 46		Check from TAC	0 00	1 208 46	1 208 46
010-695-573	Capital Outlay	15 091 66		Per Shirleen Cowen	0 00	15 091 66	15 091 66
010-390-695	Loan Proceeds	15 091 66		Per Shirleen Cowen	0 00	15 091 66	15 091 66
015-621 338	Culverts	124 45		Per Commissioner Slim Speights	11 000 00	13 222 25	2 222 25
015-369 100	Material Reimbursement	124 45		Per Commissioner Slim Speights	0 00	2 305 92	2 305 92
015-621-490	Miscellaneous		5 61	Per Commissioner Slim Speights	1 200 00	1 027 09	172 91
015-621 573	Capital Outlay	5 61		Per Commissioner Slim Speights	0 00	5 572 91	5 572 91
015-622-456	Parts & Repairs	1 610 00		Check from TAC	50 000 00	51 610 00	1 610 00
015-370-225	Pct 2 Insurance Monies	1 610 00		Check from TAC	0 00	1 610 00	1 610 00
015-370-200	Pct 3 Sale of Assets	2 251 80		Check for Sale of Assets	0 00	12 251 80	12 251 80
032 595-311	Postage	315 54		Per James Richardson	600 00	915 54	315 54
032 595 572	Furnishings/Equipment		315 54	Per James Richardson	5 000 00	4 684 46	315 54
051 339-110	Senior Center Operations	960 00		Check from Detcog	0 00	960 00	960 00
Total		972 12	4 183 92				

Approved By 

Bill Law

SCHEDULE OF BILLS B FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	10 367 05
015 ROAD & BRIDGE ADM	27 585 04
027 SECURITY FUND	9 506 56
032 ENVIRONMENTAL SERVICES	9 537 14
048 DISTRICT ATTY SPECIAL FUND	380 63
051 AGING DEPT	6 172 67
083 MUSEUM OPERATING FUND	262 05
101 ADULT SUPERVISION	16 017 26
104 DTP - CSR	229 02
108 CCP - SURVEILLANCE	2 000 38
109 SPECIALIZED CASELOAD CCP	988 70
184 JUVENILE PROBATION	2 617 69
185 CCAP - JUVENILE PROBATION	5 223 54
TOTAL OF ALL FUNDS	179 207 73

THE PRECEDING LIST OF BILLS PA ABLE WAS REVIEWED AND APPROVED FOR PA HENRY

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE




SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	9 276 22
015 ROAD & BRIDGE ADM	2 965 48
TOTAL OF ALL FUNDS	12 241 70

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW   
 COUNTY AUDITOR  
 JOHN THOMPSON   
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	1 411 07
015 ROAD & BRIDGE ADM	57 953 58
TOTAL OF ALL FUNDS	59 364 65

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	8 941 23
015 ROAD & BRIDGE ADM	843 96
032 ENVIRONMENTAL SERVICES	247 02
088 JUDICIARY FUND	183 60
TOTAL OF ALL FUNDS	10 265 81

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE

*W H Law*

*John A. Thompson*

DATE 11/30/1999 ELECTRONIC FEDERAL TAX PA MENTS VCH011 PAGE 1

REF #	VEN #	VENDOR NAME	AMOUNT
ACH070		TEXPOOL	\$2 270 00
		TOTAL AMOUNT	\$2 270 00

TOPPOOL

8000 999-151 900 INVESTMENT DRUM WE OPUS SETTLE PONO TRANSFER TO 11/24/99 N N 08

\$ 270 00  
\$ 270 00



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
012 ELECTED OFFICIALS FEE ACCOUNTS	18 918 50
028 POLK COUNTY HISTORICAL COMM	208 16
TOTAL OF ALL FUNDS	19 126 66

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*W H Law*

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE

*John P. Thompson*



SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	92 945 82
015	ROAD & BRIDGE ADM	23 730 92
027	SECURITY FUND	5 575 08
032	ENVIRONMENTAL SERVICES	5 898 46
048	DISTRICT ATTY SPECIAL FUND	119 36
051	AGING DEPT	2 074 50
083	MUSEUM OPERATING FUND	90 12
101	ADULT SUPERVISION	14 730 91
108	CCP - SURVEILLANCE	1 744 28
109	SPECIALIZED CASELOAD CCP	639 42
184	JUVENILE PROBATION	1 593 85
185	CCAP - JUVENILE PROBATION	4 580 05
TOTAL OF ALL FUNDS		148 722 77

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*W H Law*

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE

*John P. Thompson*

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	12 486 83
032 ENVIRONMENTAL SERVICES	5 500 00
061 DEBT SERVICE FUND	7 704 51
093 CO CLERK RECORDS MGMT FUND	875 00
TOTAL OF ALL FUNDS	26 566 34

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*W H Law*

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

*John P. Thompson*

COUNTY JUDGE

DATE 12/06/1999 ELECTRONIC FEDERAL TAX PAYMENTS VCH011 PAGE 1

REF #	VEN #	VENDOR NAME	AMOUNT
ACH071		TEXPOOL	\$200 000 00
		TOTAL AMOUNT	\$200 000 00

TEXPOOL	8000 010-101-000 INVESTMENTS	TRANSFER TO	ROAD & BRIDGE	12/06/99	N	03	100 000 00
	8000 010-101-000 INVESTMENTS	TRANSFER TO	GENERAL	12/06/99	N	03	100 000 00
							200 000 00

*John A. Thompson*

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	27 551 24
015 ROAD & BRIDGE ADM	912 53
027 SECURITY FUND	72 70
032 ENVIRONMENTAL SERVICES	807 05
049 DISTRICT ATTY HOT CHECK FUND	95 95
051 AGING DEPT	1 318 29
088 JUDICIARY FUND	500 00
093 CO CLERK RECORDS MGMT FUND	46 20
TOTAL OF ALL FUNDS	31 303 96

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

V H LAV

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE

*[Signature]*

*[Signature]*

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	5 000 00
TOTAL OF ALL FUNDS	5 000 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW  
 COUNTY AUDITOR

John P. Thompson  
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	119 307 68
011 HOTEL OCCUPANCY TAX FUND	6 167 06
015 ROAD & BRIDGE ADM	86 147 59
032 ENVIRONMENTAL SERVICES	33 738 84
040 LAW LIBRARY FUND	839 96
049 DISTRICT ATTY HOT CHECK FUND	231 28
051 AGING DEPT	21 026 77
061 DEBT SERVICE FUND	6 668 35
070 ENV SERVICE - 94 CO ISSUE	630 00
093 CO CLERK RECORDS MGMT FUND	5 631 05
094 COUNTY RECORDS MGMT FUND	1 035 94
TOTAL OF ALL FUNDS	281 444 64

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

*W H Law*

W H LAW

COUNTY AUDITOR

*John Thompson*

JOHN THOMPSON

COUNTY JUDGE

DATE 12/09/1999

JOURNAL ENTRIES

GEL010 PAGE 1

ACCOUNT # ACCOUNT NAME  
 2000 010-101-000 CASH IN BANK  
 2000 010-435-485 JURY - PETIT GRAND

DEBIT	CREDIT	VENDOR	REF#	PERIOD	DESCRIPTION
6 00			0JE3166	03	VOIDED CHECK#144184
	6 00		0JE3166	03	VOIDED CHECK#144184

TIME

11 43 SC  
11 43 SC

\*\*\* TOTALS

6 00 6 00

*John P. Thompson*

ADDITIONAL

VOL

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COPY

FIRST STATE BANK  
COUNTY OF POLK  
LIVINGSTON TEXAS



STATE OF TEXAS  
THE TREASURER OF THE  
COUNTY OF POLK  
LIVINGSTON TEXAS 77351

NO 144184

CHECK NO 144184  
AMOUNT \$ 6.00

DATE 09/24/1990

\*\*\*\*\*6 DOLLARS 00 CENTS  
DOUGLAS GRADY GRIFFIN  
PT 4 BC 384  
LIVINGSTON TX 77351

40  
NON-NEGOTIABLE  
COUNTY AUDITOR

VOID 60 DAYS AFTER DATE OF ISSUE

⑆144184⑆ ⑆113105465⑆ ⑆010 256⑆

JUNIOR		9 13 99	6 00 510 1 5- 25	6 0
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POLK COUNTY • LIVINGSTON TEXAS 77351



DATE 12/09/1999

JOURNAL ENTRIES

GEL010 PAGE 1

ACCOUNT #	ACCOUNT NAME	DEBIT	CREDIT	VENDOR	REF#	PERIOD	DESCRIPTION	TIME
2000 010-101-000	CASH IN BANK							
2000 010-435-485	JURY - PETIT GRAND	590 00			0JE3164	03	VOIDED JURY CHECKS - SEE LIST	11 03 SC
2000 010-101-000	CASH IN BANK		590 00		0JE3164	03	VOIDED JURY CHECKS - SEE LIST	11 03 SC
2000 010-426-485	JURY FEES	86 00			0JE3165	03	VOIDED JURY CHECKS - SEE LIST	11 03 SC
			86 00		0JE3165	03	VOIDED JURY CHECKS - SEE LIST	11 03 SC
	*** TOTALS	676 00	676 00					

*John D. Thompson*

DATE 12/09/1999 ELECTRONIC FEDERAL TAX PAYMENTS VCH011 PAGE 1

REF # VEN # VENDOR NAME AMOUNT

ACH072 FIRST STATE BANK \$56,363.76

TOTAL AMOUNT \$56,363.76

ACH072	FIRST STATE BANK	AMOUNT	DATE	DESCRIPTION	DEBIT	CREDIT	BALANCE
	FIRST STATE BANK		12/10/99	2000 010-008-100 SALARIES PA ABLE			411.00
	FIRST STATE BANK		12/10/99	2000 010-008-20 SOCIAL SECURITY			87.00
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			424.28
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			28.00
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			603.28
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			151.00
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			181.10
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			185.71
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			253.43
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			734.08
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			177.00
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			995.28
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			143.94
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			200.24
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			1,411.00
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			7.84
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			7.84
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			2,990.73
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			149.83
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			148.00
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			777.89
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			224.37
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			5,208.16
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			195.13
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			247.53
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			488.00
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			424.24
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			134.55
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			1,470.32
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			11,280.09
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			897.05
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			18.01
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			824.84
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			491.84
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			14.26
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			17.10
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			2,131.32
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			1,119.18
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			9.18
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			278.25
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			238.23
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			97.55
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			268.48
	FIRST STATE BANK		12/10/99	2000 010-428-201 SOCIAL SECURITY			1,028.54
	FIRST STATE BANK		12/10/99	2000 189-880-801 SOCIAL SECURITY			11,830.86
	FIRST STATE BANK		12/10/99	2000 189-880-801 SOCIAL SECURITY			510.79
	FIRST STATE BANK		12/10/99	2000 189-880-801 SOCIAL SECURITY			510.79

*John D. Thompson*

ADDITIONAL

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	104 713 62
015 ROAD & BRIDGE ADM	28 135 20
027 SECURITY FUND	906 68
032 ENVIRONMENTAL SERVICES	9 119 93
048 DISTRICT ATTY SPECIAL FUND	380 63
051 AGING DEPT	5 142 72
083 MUSEUM OPERATING FUND	262 05
084 BIG THICKET BRIDGE PROJECT	206 38
101 ADULT SUPERVISION	17 808 46
104 DTP - CSR	110 82
108 CCP - SURVEILLANCE	2 000 38
109 SPECIALIZED CASELOAD CCP	988 70
184 JUVENILE PROBATION	2 617 68
185 CCAP - JUVENILE PROBATION	5 223 55
TOTAL OF ALL FUNDS	177 616 80

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE

*W H Law*

*John H. Thompson*

CHECK # 144010

BANK ACCT MAIN  
 12/10/1999  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\*\*\*114 08

SMITH MUNICIPAL SUPPLIES INC

POB 2238 PEARLAND TX 77588

CHECK # 144010

015-621-337 ROAD & BRIDGE ADM 99-109 114 08  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*



ADDITIONAL

CHECK # 143908

BANK ACCT MAIN  
 12/10/1999 \$1 32  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\*\*\*1 32

LOVELL/ BRANDON

P O BOX 96 TX 75939  
CORRIGAN

CHECK # 143908

010-560-427 GENERAL FUND  
 SEGUN 1 32  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*

CHECK # 145604

BANK ACCT MAIN  
 12/10/1999  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* \$6 00  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\*\*\*6 00

A J SMITH  
 RT 6 BOX 113  
 LIVINGSTON TX 77351

CHECK # 145604

010-426-485 GENERAL FUND  
 11/2/9 6 00  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*  
 \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\* VOID \*\*\*

ADDITIONAL

ADDITIONAL

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SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
032 ENVIRONMENTAL SERVICES	69 875 00
TOTAL OF ALL FUNDS	69 875 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW  
 COUNTY AUDITOR  
 JOHN THOMPSON  
 COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
032 ENVIRONMENTAL SERVICES	69 875 00
TOTAL OF ALL FUNDS	69 875 00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW



COUNTY AUDITOR



JOHN THOMPSON

COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	17 082 25
015 ROAD & BRIDGE ADM	43 811 82
032 ENVIRONMENTAL SERVICES	1 057 16
051 AGING DEPT	257 47
TOTAL OF ALL FUNDS	62 208 70

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

W H LAW

COUNTY AUDITOR

JOHN THOMPSON

COUNTY JUDGE

ADDITIONAL

copy

## Addendum Schedule of Bills for Court Dated 12/14/99

FY 1999

Sterling Solutions, Inc	\$400 00
Titan, Inc	\$446 44
Fernando Cuadra, M D	\$459 79
George Deloach D O	\$168 76
Memorial Medical Cntr Lufkin	\$6,159 16
Corrigan Rural Health	\$163 20
Memorial Medical-Livingston	\$1,877 15
Rural Health Clinic-Liv	\$10 401 21
RAJ Associates	\$81 76
Angelina Diag Radiology	\$95 14
East Texas Nephrology	\$175 00
UTMB Accounting Dept	\$12 00
Galls Inc	\$600 93
Story-Wright	\$250 00

Veteran Service
Public Officials Liab
Indigent Care
Indigent Care
Indigent Care
Indigent Care
Indigent Care/Physicals
Indigent Care
Indigent Care
Indigent Care
Indigent Care
Indigent Care
Indigent Care
Waste Management
District Attorney

TOTAL	\$21,290 54
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FY 2000

Davis & Brown Construction	\$36 760 00
Baskins	\$100 00
C T Jones Insurance Co	\$500 00
B T P E	\$50 00
Imogene Lollar	\$58 46
Carolyn Wells	\$18 00
U S A Auto Parts	\$153 44

RB 4 Perm Rd
Constable Pct 2
Tax Office
Tax Office
Comm Court Cont
Comm Court Cont
Waste Management

TOTAL	\$37 639 90
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*John P. Thompson*

DATE NOVEMBER 24 1999 THROUGH DECEMBER 13 1999

NO	EMPLOYEE	DEPT	JOB	TYPE OF	SALARY GROUP	ACTION TAKEN
(1)	MARTIE PARRISH	SHERIFF	#1043 TELECOMMUNICATIONS OPERATOR	REGULAR FULL TIME	11/2 \$17,791.17	RESIGNED EFFECTIVE 11/30/99
(2)	LYNN WHEAT	SHERIFF	#1043 TELECOMMUNICATION OPER	REGULAR FULL TIME	11/2 \$17,791.17	RESIGNED EFFECTIVE 11/25/99
(3)	HOWARD SMITH	ROAD & BRIDGE ADM	#1053 CORR OFFICERS/SHIFT SUPER	REGULAR FULL TIME	15/1 \$21,132.90	TRANSFER TO FIT DEPUTY SHERIFF PATROL 16/1 \$22,191.89 EFFECTIVE 12/08/99
(4)	JOSEPH SWEETEN	SHERIFF	#1043 TELECOMMUNICATION OPER	LABOR POOL	11/(1) \$8.35	NEW HIRE EFFECTIVE 12/04/99
(5)	PEYTON REED	SHERIFF	#1043 TELECOMMUNICATION OPER	LABOR POOL	11/(1) \$8.35	RECLASSIFY TO FIT TELECOMMUNICATIONS OPERATOR 11/1 \$17,367.57 EFFECTIVE 12/08/99
(6)	JASON THOMAS	JAIL	#1055 CORRECTIONS OFFICER	REGULAR FULL TIME	12/1 <del>\$18,238.30</del> 18,238.30	RECLASSIFY TO FIT ROAD & BRIDGE ADM 15/1 CORR OFFICERS/SHIFT SUPER EFFECTIVE 12/08/99 12/1 152.90
(7)	KEVIN SAINTES	JAIL	#1055 CORRECTIONS OFFICER	LABOR POOL	12/1 <del>\$18,238.30</del> 18,238.30	RECLASSIFY FIT 12/1 \$18,238.30 EFFECTIVE 12/08/99
(8)	TERRY L WHITE II	JAIL	#1055 CORRECTION OFFICER	REGULAR FULL TIME	12/1 \$18,238.30	NEW-HIRE EFFECTIVE 11/21/99

ADDITION

(11)						
(12)						
(13)						
(14)						
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(16)						
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(18)						
(19)						
(20)						
(21)						

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Item #16



RR "DICK" HUBERT  
COMMISSIONER

POLK COUNTY, TEXAS

PRECINCT #4

December 6, 1999

TO Polk County Commissioner's Court  
FROM R R "Dick" Hubert, Polk Co Comm Pct 4  
RE Permanent Road Fund

I am asking that the list of Bridge repairs listed below be paid out of Permanent Road Fund.

- 1 TXDOT #348-2 Bridge on Duff Road (30 ft bridge with new steel beams) - \$6,971 00
- 2 TXDOT #329-4 Bridge on Kelley Road (50 ft bridge with new steel beams) - \$7,717 00
- 3 TXDOT #352-2 Bridge on Sunflower Road (75 ft bridge with new steel beams) - \$11,400 00
- 4. TXDOT #318-2 Bridge on County Line Road (40 ft bridge with new steel beams) - \$7,312 00
- 5 TXDOT #318-3 Bridge on County Line Road (21 ft bridge with new steel beams) #3,360 00

The total cost for the above named bridges is \$36,760 00